

GANPAT UNIVERSITY									
FACULTY OF MANAGEMENT STUDIES									
Programme	Bachelor of Business Administration				Branch / Spec.	Logistics			
Semester	I				Version	1.0.0.0			
Effective from Academic Year			2026-27		Effective for the Batch Admitted in			July 2026	
Subject Code	BVAC106		Subject Name		Foundation of English Language Skills				
Teaching Scheme					Examination Scheme (Marks)				
(Per week)	Lecture (DT)		Practical (Lab.)		Total		CE	SEE	Total
	L	TU	P	TW					
Credit	02	00	00	00	02	Theory	25	25	50
Hours	02	00	00	00	02	Practical	00	00	00
Pre-requisite:									
Basic acquaintance with English Language and English Grammar									
Objective:									
To acquaint students with the fundamentals of the English language and to improve the English proficiency of the students									
Learning Outcomes/Course Outcome									
On successful completion of the course, the students will be able to:									
CO1	Apply vocabulary skills such as word formation, synonyms, idioms, and collocations to enhance verbal ability.								
CO2	Use correct grammar, punctuation, and sentence structures in written communication.								
CO3	Identify and correct errors through sentence transformation and rearrangement.								
CO4	Write clear formal emails and academic essays, distinguishing between formal and informal styles.								
Theory Syllabus									
Unit	Content								Hrs.
1	Vocabulary and Verbal Ability Development Word Formation Using Prefix-Suffix, Synonyms-Antonyms, Homophones and Homonyms, Idioms and Phrases, Word Analogies, Collocations, One Word Substitute.								15
2	Grammar and Composition Skills Capitalization and Punctuation, Parts of Speech, Types of Sentences (Structure and Function based), Auxiliary Verbs, Subject-Verb Agreement, Tenses, Transformation of Sentences. (Negative and Interrogative), Spotting the errors, Rearranging Sentences, Difference Between Formal and Informal Writing, Formal and Informal Email Writing, Essay Writing.								15
Exam: CCE Viva 50% SEE Theory 50%									
Practical Content									
Practical, assignments and tutorials are based on above syllabus.									
Text Book:									
1	Raymond Murphy, Essential English Grammar: A Self-study Reference and Practice Book for Elementary Students of English with Answer, Cambridge University Press.								
2	M. Ashraf Rizvi, Effective Technical Communication, Mc Graw Hill Education (India) Private Limited: New Delhi 2015.								
Reference Books:									
1	Raymond Murphy, Essential English Grammar Cambridge University Press								
2	Raymond Murphy, Intermediate English Grammar. Cambridge University Press.								
Online Resource:									
1	<a href="https://onlinecourses.swayam2.ac.in/aic21_ge24/preview">https://onlinecourses.swayam2.ac.in/aic21_ge24/preview</a>								
Mapping of PO-CO and PSO-CO:									
	Course	PO-CO Mapping				PSO-CO Mapping			

Outcome (CO) No.	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PSO1	PSO2	PSO3	PSO4	PSO5	PSO6
CO1	2	3	2	2	1	1	1	3	1	1	1	2	1	3
CO2	2	3	2	2	2	1	1	3	1	2	2	2	1	3
CO3	2	3	2	3	1	1	1	3	1	2	2	2	1	3
CO4	2	3	3	2	2	2	1	3	2	2	3	2	2	3