Mahatma Gandhi National Council of Rural Education
Department of Higher Education, Ministry of Education, Govt of India
5-10-174, Shakar Bhavan, Ground Floor, Fateh Maidan Road, Hyd – 04, website: www.mgncre.org

F.No. PR-MNRP/2021-22/MGNCRE Date: 21st September 2021

To
Prof. (Dr.) Mahendra Sharma
Pro Chancellor and Director
Ganpat University
Ganpat Vidyanagar, Mehsana-Gozaria Highway,North Gujarat

Sub: Sanction / Award of MGNCRE Minor Action Research Project – reg
Ref: Your proposal dated 9/15/2021

Dear Sir /Madam,

With reference to your proposal cited in the reference, the Council is pleased to sanction Rs 2.00 lakhs for your proposal. Your proposal is accepted and selected for the Minor Action Research Project.

The detailed guidelines cum terms and conditions for the project are enclosed for your perusal. You are hereby informed to communicate your acceptance and submit the copies of the application and annexures, duly forwarded by the competent authority of University/ Institute along with the documents as per the terms and conditions at the earliest i.e., within ten days from the date of receipt of this letter.

Kindly acknowledge the receipt of this letter.

Thanking you,

Yours faithfully,

Nagalakshmi.

(Dr.A.Nagalakshmi)
Member Secretary

Copy to:
1. Private Secretary
2. Assistant Director (R/N)
3. Accounts
4. File

Mahatma Gandhi National Council of Rural Education

Department of Higher Education, Ministry of Education

Guidelines cum Terms and Conditions for the Minor Research Project

1. The designated Project Director has to join/assume charge in the project within 10 days of the award letter.
2. The Project Director shall submit an agreement/bond in a Rs.100/- Non-judicial stamp paper as per the format provided by the MGNCRE within ten days from the date of receipt of this letter on award of the project.
3. The project shall be undertaken on the topic of the study as proposed in the project proposal i.e. Entrepreneurship Development in School Education: A Case of Gujarat
4. The duration of the project is for FIVE (05) months from the date of release of first instalment of the project grant. This period can be extended only in exceptional circumstances up to a maximum of one month by the MGNCRE.
5. The Project is to be implemented immediately treating this as the project sanction letter/first instalment.
6. The progress of the project implementation will be monitored every month through an online workshop scheduled by the MGNCRE tentatively on the first Wednesday of every month, where the Project Director will make a presentation on the project progress, which will also form the basis for the release of instalments in the project.
7. The total budget allocated for the project is Rs.2.00 lakhs (Rupees Two lakhs only) including the Institutional Overhead charges @ 5% of the approved budget.
8. First instalment of grand-in-aid will be released based on the submission of Inception Report giving details of the staff engaged.
9. Selection of Research Staff should be done by a selection committee consisting of (1) Project Director and/or (2) Area Professor/Head/Dean of the faculty.
10. The grant-in-aid for the project will be released in instalments as indicated below.

a. The first instalment (25%) is released after completing necessary formalities of joining by the Project Director and informing the same to MGNCRE.

b. The second instalment (25%) is released after receiving a satisfactory two months Progress Report, simple statement of account of first instalment, published research paper in peer reviewed journal (if any) along with grant-in-aid bill towards the second instalment.

c. The third instalment (25%) will be released after receiving second Progress Report of two months, simple statement of accounts of the second instalment along with grant-in-aid bill towards the third instalment.

d. The fourth instalment (10%) will be released after receiving book length Final Report in soft copy (both word and PDF format), Executive Summary of Final Report in soft copy (both word and PDF format), 500 words abstract of the Final Report in soft copy, research papers published in peer reviewed journals duly acknowledging MGNCRE, similarity index score sheet, simple statement of accounts of third instalment along with grant-in-aid bill towards the fourth instalment. Project Director is required to submit hard copies of the Final Report only after the confirmation from the MGNCRE after incorporating the suggested changes.

e. The publication grant (5%) will be retained by the MGNCRE & will be spent by the MGNCRE Publication Division if the Final report is found publishable by an Expert Committee constituted by the MGNCRE.

f. Final instalment (10%) will be issued after receipt of recommendation of the expert for acceptance of the Final Report, Audited statement of accounts (AC) in prescribed format with utilization certificate (UC) in GFR-12A form for the entire approved project amount duly signed by the authorised person of Institution, verification of all documents and decision on retaining of equipment and books etc. The institutions of which the accounts are not audited by CAG/AG, their utilisation certificate will be signed by the Finance Officer and a chartered accountant

11. A separate bank account in the name of the Project Director shall be opened exclusively for this project which shall be maintained till the completion of the project. All the receipts and payments related to the Project are to be done through this separate bank account only. The Project Director shall ensure that no other funds of the University/Institute is clubbed in this separate bank account. The complete details of the

separate bank account shall be communicated to MGNCRE for releasing the project funds. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads and relevant rules. Audited Utilization Certificate in GFR of 12A form shall be submitted for the entire project amount approved for the project.

12. The decision of MGNCRE in the above regard would be final and would be binding on the project team.